

**Regular Meeting (Monday, September 19, 2016)**

Generated by Jarrod Williams on Tuesday, September 20, 2016

**Members present**

Bryan E Chandler, Tommy Taneff, Jon Rettig, William A Dodson, William C Wappner, Jill Pugh

In attendance also were Tim Derickson, executive director, and board office staff; Eric Anderson, Linda Clark, Danny Finrock, Troy Seehase, and Jarrod Williams.

**Meeting called to order at 1:00 PM****1. Convening of the Board- President**

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**Action, Procedural: 1.01 Calling of the Roll**

A quorum of the board consists of four members, of whom at least three shall be members who are embalmers and funeral directors. The concurrence of at least four members is necessary for the board to take any action.

**Procedural: 1.02 Pledge of Allegiance**

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

**Recognition: 1.03 Recognize Apprentices**

During apprenticeship, apprentices are required to complete assignments published to their corresponding apprenticeship task list. One of the tasks cataloged, as an additional training requirement, is to attend one state board monthly meeting. This new task was established by the board July 26, 2016 for one-year apprentices that started their apprenticeship February 1, 2016 or beyond; and for two-year apprentices that started their apprenticeship February 1, 2015 or beyond.

The board would like the opportunity to recognize apprentices in attendance of the meeting who are fulfilling this requirement.

*Board meeting notation:* Mr. Jon Rettig welcomed all apprentices in attendance of the meeting and requested each person stand and state their name so that all may hear. In attendance were Elizabeth Wallace, Jarrett Eckhardt, Alex Bable, Mark Metzger, Erin Hough, David Mosti, and Addison Koch.

Prior to the next agenda item, Mr. Rettig introduced Tim Derickson as the new executive director of the board and welcomed him to his first board meeting. Mr. Rettig also introduced Ms. Christie Limbert as the new legal representative to the board and welcomed her to her first board meeting. Ms. Limbert will replace Ms. Katherine Bockbrader as board counsel. Mr. Thomas Taneff stated that Ms. Limbert has represented the board in the past and praised her previous work. Mr. Rettig

offered gratitude to Ms. Bockbrader for her service to the board.

## 2. Executive Director's Report

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### **Information: 2.01 Executive Director's Report**

The board was provided a copy of "Executive Director Report" in the agenda item details for review. The document may be located online at the following link: [http://www.boarddocs.com/oh/boefd/Board.nsf/files/ADUQNY6980D8/\\$file/copy%20of%20Executive%20Director's%20Report.pdf](http://www.boarddocs.com/oh/boefd/Board.nsf/files/ADUQNY6980D8/$file/copy%20of%20Executive%20Director's%20Report.pdf)

The board was provided copies of reference material supplemental to the executive director's report in the agenda item details for review. These documents may be located online at the following link: [http://www.boarddocs.com/oh/boefd/Board.nsf/files/ADUQPA69937B/\\$file/copy%20of%20email%20descriptions.pdf](http://www.boarddocs.com/oh/boefd/Board.nsf/files/ADUQPA69937B/$file/copy%20of%20email%20descriptions.pdf) and [http://www.boarddocs.com/oh/boefd/Board.nsf/files/ADUQQQ69BD64/\\$file/copy%20of%20overtime%20compensation%20docs..pdf](http://www.boarddocs.com/oh/boefd/Board.nsf/files/ADUQQQ69BD64/$file/copy%20of%20overtime%20compensation%20docs..pdf)

*Board meeting notation:* Mr. Tim Derickson commented on each topic and its corresponding main point listed within the executive director's report outline.

A motion was made to discontinue recording meetings of the board by video or audio devices.

Motion by Tommy Taneff, second by William A Dodson

Final Resolution: Motion Carries

Yes: William A Dodson, Bryan E Chandler, Jill Pugh, William C Wappner, Tommy Taneff, Jon Rettig

A motion was made to allow board staff to attend and be involved in board meetings. The board staff will collaborate on meeting minutes in place of the discontinued use of recording devices. The minutes will be reviewed by the executive director, with assistance from board counsel, if needed, before presentation to the board.

Motion by Tommy Taneff, second by William A Dodson

Final Resolution: Motion Carries

Yes: William A Dodson, Bryan E Chandler, Jill Pugh, William C Wappner, Tommy Taneff, Jon Rettig

A motion was made to adopt board policy IPP006-A, effective August 22, 2016. Policy highlights are: employee may accrue comp. time with prior approval from executive director, up to one hundred twenty hours; must use within 6 months of accrual; and hours must be recorded on document separate from regular timesheet.

Motion by Jon Rettig, second by Tommy Taneff

Final Resolution: Motion Carries

Yes: William A Dodson, Bryan E Chandler, Jill Pugh, William C Wappner, Tommy Taneff, Jon Rettig

### 3. President's Report

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#### **Information: 3.01 President's Report**

Board meeting notation: Mr. Jon Rettig reported introducing Mr. Tim Derickson to OFDA (Ohio Funeral Directors Association) President Ben Easterling, Executive Director Melissa Sullivan, and Lobbyist John McGough during a meeting on September 6, 2016 held at the OFDA Offices in Columbus, Ohio.

Mr. Rettig reported representing the Board by delivering a presentation to approximately 40 attendees during an Apprentice Seminar on September 7, 2016 held at the OFDA Offices in Columbus, Ohio.

Mr. Rettig reported representing the Board by delivering a presentation to approximately 20 funeral directors and 1 apprentice during a District 19 Group Meeting on September 13, 2016.

Mr. Rettig reported representing the Board by delivering a presentation to approximately 24 funeral directors and 2 apprentices during a District 1 Meeting on September 14, 2016 held in Defiance, Ohio.

Mr. Rettig reported representing the Board by delivering a presentation to approximately 27 funeral directors during the Master's Training Seminar on September 15, 2016 held in Cuyahoga Falls, Ohio. Mr. Rettig participated in the program schedule in place of the former executive director of the board.

Mr. Rettig reported inviting Mr. Thomas Taneff to join discussions between the Board and OFDA (Ohio Funeral Directors Association) concerning legislation efforts. Mr. Rettig suggested that Mr. Taneff's experience as an attorney along with his years of public service would be beneficial in reviewing legislative matters.

Mr. Rettig reported on discussions between the Board and The Conference (International Conference of Funeral Service Examiners Board) concerning tests administered to Ohio applicants. Mr. Rettig acknowledged the test is outdated in regards to some questions about Ohio laws and rules. Some test questions do not reflect current laws and rules enacted in recent years.

Mr. Rettig suggested writing a letter of appreciation to Mr. Eric A. Griffin for his service to the board as interim executive director and asked the board for a motion to do so.

Mr. William Dodson suggested sending a copy of the letter to the Governor's Office.

A motion was made to write a letter of appreciation to Eric A. Griffin for his service to the board with a copy provided to the Office of the Ohio Governor.

Motion by Bryan E Chandler, second by William C Wappner

Final Resolution: Motion Carries

Yes: William A Dodson, Bryan E Chandler, Jill Pugh, William C Wappner, Tommy Taneff, Jon Rettig

### **Discussion: 3.02 Discussion of Social Media Platforms**

Board meeting notation: Mr. Jon Rettig reported that the use of Youtube to distribute the monthly board meeting video has ceased. The previous executive director has ownership of the Youtube channel used prior and the board will not pursue accessibility to it. Mr. Thomas Taneff questioned board counsel how the previous executive director could post the Board's video to a personal account. Ms. Christie Limbert responded by stating that she could look into the matter. Mr. Taneff recounted sending many unanswered email inquires to the former executive director to learn the whereabouts of the original videos and how they were stored.

Mr. William Dodson asked Mr. Jarrod Williams how the videos were recorded. Mr. Williams replied that the videos were recorded to a memory card. After video was uploaded to the Youtube account, the content was deleted from the memory card to restore capacity for repeated use.

Mr. Rettig reported that the use of facebook was ceased by Interim Executive Director Eric A. Griffin. The facebook account did not allow the administrator to disable comments posted to the page. Comments critical of others were posted and it was determined these viewpoints were not following the vision of the page as being a source of information. Duplication of information between the facebook page and the board website was found to be unnecessary and resulted in the board agreeing to discontinue the facebook account.

## 4. Meeting Minutes

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### **Action, Minutes: 4.01 Consideration of the August 15, 2016 Board Meeting Minutes**

The board was provided a link to view the meeting minutes in the agenda item details for review.

Board meeting notation: Mr. Bryan Chandler questioned board counsel why forfeitures no longer appear with the charges. Ms. Katherine Bockbrader responded that the licensee always has an opportunity for a hearing to charges. When the licensee requests that hearing, the board has the ability to pursue a settlement.

A motion was made to approve the August 15, 2016 meeting minutes as presented.

Motion by William C Wappner, second by Tommy Taneff

Final Resolution: Motion Carries

Yes: William A Dodson, Bryan E Chandler, William C Wappner, Tommy Taneff, Jon Rettig

## 5. Persons Appearing Before the Board

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### **Action: 5.01 Cynthia A. Allen, Applicant for Reciprocal Dual License**

The applicant has submitted an application for a reciprocal dual license. The applicant was asked to appear before the board to address any questions the board may have concerning information within the criminal history check.

#### ORC4717.061 License applicant to comply with RC Chapter 4776.

(A) As used in this section, "license" and "applicant for an initial license" have the same meanings as in section [4776.01](#) of the Revised Code, except that "license" as used in both of those terms refers to the types of authorizations otherwise issued or conferred under this chapter.

(B) In addition to any other eligibility requirement set forth in this chapter, each applicant for an initial license shall comply with sections [4776.01](#) to [4776.04](#) of the Revised Code. The board of embalmers and funeral directors shall not grant a license to an applicant for an initial license unless the applicant complies with sections [4776.01](#) to [4776.04](#) of the Revised Code and the board, in its discretion, decides that the results of the criminal records check do not make the applicant ineligible for a license issued pursuant to section [4717.05](#), [4717.06](#), or [4717.10](#) of the Revised Code.

Board meeting notation: Mr. Jon Rettig welcomed Ms. Cynthia Allen to the meeting and requested her to stand before the board. Mr. Rettig asked Ms. Allen if she had an opening statement. Ms. Allen replied that she had no statement to make. Mr. Rettig asked for time of her last offense. Ms. Allen replied that her last offense occurred years ago. Ms. Linda Clark stated Ms. Allen's background report indicated a charge of disorderly conduct in 1978 in the State of New York. Ms. Allen described the event as a family dispute whereby she and another were involved in pushing and shoving.

Mr. Rettig asked Ms. Allen if she planned to move to Ohio. Ms. Allen stated that she has family in Ohio and visits frequently. Ms. Allen maintained that she will keep her residence, as well as her licensure, in New York. Ideally she would like to work in both states.

Mr. Rettig asked Ms. Allen if she had any problems with the New York State Board. Ms. Allen replied that she did not.

Mr. William Wappner asked Ms. Allen if her continuing education hours were up to date in New York. Ms. Allen replied that she has not completed her hours to date.

Mr. Rettig asked Ms. Allen if she had any other legal issues since 1978. Ms. Allen replied that she did not.

A motion was made to approve Cynthia Allen's application for a reciprocal dual license.

Motion by Jill Pugh, second by William A Dodson

Final Resolution: Motion Carries

Yes: William A Dodson, Bryan E Chandler, Jill Pugh, William C Wappner, Tommy Taneff, Jon Rettig

*Board meeting notation:* Mr. Thomas Taneff stated to Ms. Allen that she was welcome to stay for remainder of the meeting, but not obligated to and was free to leave if she chose.

**Action: 5.02 Kimberly N. Hudson, Applicant for Registration for Funeral Director Only Apprenticeship**

The applicant has submitted an application for registration for a funeral director only apprenticeship. The applicant was asked to appear before the board to address any questions the board may have concerning information within the criminal records check.

*ORC4717.061 License applicant to comply with RC Chapter 4776.*

(A) As used in this section, "license" and "applicant for an initial license" have the same meanings as in section [4776.01](#) of the Revised Code, except that "license" as used in both of those terms refers to the types of authorizations otherwise issued or conferred under this chapter.

(B) In addition to any other eligibility requirement set forth in this chapter, each applicant for an initial license shall comply with sections [4776.01](#) to [4776.04](#) of the Revised Code. The board of embalmers and funeral directors shall not grant a license to an applicant for an initial license unless the applicant complies with sections [4776.01](#) to [4776.04](#) of the Revised Code and the board, in its discretion, decides that the results of the criminal records check do not make the applicant ineligible for a license issued pursuant to section [4717.05](#), [4717.06](#), or [4717.10](#) of the Revised Code.

*Board meeting notation:* Mr. Jon Rettig welcomed Ms. Kimberly Hudson to the meeting and requested her to stand before the board. Ms. Hudson stated that she had a charge of disorderly conduct in 2013 in Summit County, Ohio. Ms. Hudson described the event as a family dispute whereby she and another were involved in an argument. Ms. Hudson also stated that she had a charge of passing a bad check in 2003. Ms. Hudson described the event as a lapse of good judgement concerning a stop payment order to a check she wrote to a business she felt provided bad service.

A motion was made to approve Kimberly Hudson's application for registration for a funeral director only apprenticeship.

Motion by Tommy Taneff, second by Jill Pugh

Final Resolution: Motion Carries

Yes: William A Dodson, Bryan E Chandler, Jill Pugh, William C Wappner, Tommy Taneff, Jon Rettig

**Action: 5.03 Hal D. Roberts, Applicant for Funeral Director License**

The applicant has submitted an application for funeral director license. The applicant was asked to appear before the board to address any questions the board may have concerning information within the criminal history check.

ORC4717.061 License applicant to comply with RC Chapter 4776.

(A) As used in this section, "license" and "applicant for an initial license" have the same meanings as in section [4776.01](#) of the Revised Code, except that "license" as used in both of those terms refers to the types of authorizations otherwise issued or conferred under this chapter.

(B) In addition to any other eligibility requirement set forth in this chapter, each applicant for an initial license shall comply with sections [4776.01](#) to [4776.04](#) of the Revised Code. The board of embalmers and funeral directors shall not grant a license to an applicant for an initial license unless the applicant complies with sections [4776.01](#) to [4776.04](#) of the Revised Code and the board, in its discretion, decides that the results of the criminal records check do not make the applicant ineligible for a license issued pursuant to section [4717.05](#), [4717.06](#), or [4717.10](#) of the Revised Code.

*Initial license to be decided*

Fd.00982527	Roberts, Hal D.	Dayton
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Board meeting notation: Mr. Jon Rettig welcomed Mr. Hal Roberts to the meeting and requested him to stand before the board. Mr. Roberts stated that he had a charge of DUI (Driving Under the Influence) in 2016. Mr. Roberts described the event as a lapse of good judgement concerning a celebratory night of drinking and then driving. Mr. Roberts admitted regret for his actions.

Mr. Rettig asked Mr. Roberts if he was aware of the rule prohibiting habitual drunkenness. Mr. Roberts replied that he was aware and understood the consequences.

Mr. William Wappner asked Mr. Roberts what time of day the event occurred. Mr. Roberts replied that it occurred at night. Mr. Wappner asked Mr. Roberts if anyone got hurt. Mr. Roberts replied that he was injured. Mr. Wappner concluded that Mr. Roberts crashed his automobile. Mr. Roberts confirmed he did. Mr. Wappner asked Mr. Roberts if he had been ordered treatment. Mr. Roberts replied that he completed ordered rehabilitation.

A motion was made to approve Hal Robert's application for a funeral director license.

Motion by Tommy Taneff, second by Bryan Chandler

Board meeting notation: Mr. Jon Rettig asked Linda Clark to explain why Mr. Henry Vinson was not appearing before the board. Ms. Clark responded that Mr. Vinson appeared before the board at the August 2016 Board Meeting with his attorney, Scott Gilligan when he applied for registration for funeral directing apprenticeship.

Mr. William Wappner asked Ms. Clark why Mr. Vinson did not apply for the funeral directing apprenticeship when applying for the embalming apprenticeship in August. Ms. Clark replied that Mr. Vinson changed his mind days after the meeting in August. Mr.

Vinson qualified for both apprenticeships in August, but only sought approval of the funeral directing at the time.

A motion was made to approve Henry Vinson's application for registration for a funeral directing only apprenticeship.

Motion by William C Wappner, second by Tommy Taneff

Final Resolution: Motion Carries

Yes: William A Dodson, Jill Pugh, William C Wappner, Tommy Taneff, Jon Rettig

No: Bryan E Chandler

## 6. Licensure

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### Action: 6.01 Applications Recommended for Licensure

The board was provided the agenda item details and reviewed the following information:

#### *Initial licenses to be granted*

FD.009818	Brickman, Suzanne M.	Willoughby
Emb.009704 Fd.009819	Clark, Bridget E	Columbus
Emb.009705 Fd.009820	Fouts, Arielle J.	Columbus
Fd.009821	Hakeem, Shaiyla B.	Youngstown
Emb.009706 Fd.009822	Pope III, William E.	Garfield Hts
Emb.009707 Fd.009823	Schrock, Andria A.	Mason
Emb.009708 Fd.009824	Slipsky, Allison M.	Dublin

A motion was made to approve the applications as presented.

Motion by Tommy Taneff, second by Bryan E Chandler

Final Resolution: Motion Carries

Yes: William A Dodson, Bryan E Chandler, William C Wappner, Tommy Taneff, Jon Rettig

Abstain: Jill Pugh

### Action: 6.02 Ratification of Facility Licenses

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The board was provided the agenda item details and reviewed the following information:

## New Building / New Facility License:

<i>License #</i>	<i>Firm Title</i>	<i>Location</i>
FH.003468	Bales Funeral Home	Camden
FH.003469	Marlan J. Gary Funeral Home	Columbus
CREM.000204	West Licking Crematory	Kirkersville

## Change of Ownership / Existing Facility - New Facility License:

License #	Firm Title	Location
FH.003467	Kreitzer Funeral Home	Arcanum
FH.003470	Cromes-Edwards Funeral Home & Crematory Inc.	Sidney
CREM.000205	Cromes - Edwards Crematory Inc.	Sidney

## Name Changes:

License #	Current Name	New Name	Location
FH 001086	SINCHAK & SONS FUNERAL HOME	Sinchak & Kaszowski Funeral Home	

A motion was made to ratify the applications as presented.

Motion by Tommy Tanneff, second by Bryan E Chandler

Final Resolution: Motion Carries

Yes: William A Dodson, Bryan E Chandler, William C Wappner, Tommy Taneff,

Abstain: Jill Pugh, Jon Rettig

Action: 6.03 Request to modify apprenticeship.

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Angela K. Smith has submitted a written request to the Board seeking permission to serve her apprenticeship under one master trainer at multiple locations. Ms. Smith acknowledges Ohio Administrative Code does not permit modification of apprenticeship, except if granted permission from the board.

Angela K. Smith has not tendered an application to register for an embalming and/or funeral directing apprenticeship.

OAC4717-5-03 Apprenticeship.

(A) A master embalmer or master funeral director shall certify to the board only one apprenticeship at one time for each license, except under extenuating circumstance and with prior written permission from the board.

(B) A master embalmer or master funeral director shall arrange for the apprentice to receive training from any other master embalmers or funeral directors in the state of Ohio in those areas where the primary master embalmer or funeral director does not have sufficient business to satisfy the requirements of the "Embalmer and/or Funeral Director Task List." However, no apprentice may serve more than one-third of his/her

time working under a master embalmer or master funeral director who is not the master certifying the apprenticeship.

(C) A master embalmer or funeral director may certify an apprentice only if he or she is employed or self-employed at the licensed funeral home where the apprentice certified the apprenticeship full time as defined in board rules, and which funeral home and/or embalming facility has filed not less than thirty deaths in the previous year, except if granted prior written permission by the board.

The board was provided a copy of written request in the agenda item details for review. The document may be located online at the following link: [http://www.boarddocs.com/oh/boefd/Board.nsf/files/ADSHYE4A5F96/\\$file/copy%20of%20written%20request%20from%20Angela%20K.%20Smith.pdf](http://www.boarddocs.com/oh/boefd/Board.nsf/files/ADSHYE4A5F96/$file/copy%20of%20written%20request%20from%20Angela%20K.%20Smith.pdf)

A motion was made to approve the request from Angela K. Smith to serve apprenticeship under one master at multiple locations.

Motion by Tommy Tanneff, second by Bryan E Chandler

Final Resolution: Motion Carries

Yes: William A Dodson, Jill Pugh, Bryan E Chandler, William C Wappner, Tommy Taneff, Jon Rettig

#### **Information: 6.04 No Motion Items (Individuals)- Information only**

The board was provided the agenda item details and reviewed the following information:

##### *Individuals issued a Registration number in Aug*

<b>Type</b>	<b>Name</b>	<b>City</b>
FD	Brooks, Alexandra	Columbus
Dual	Cunningham, Kelly	Columbus
Dual	Kingrey, Emily	W Portsmouth
Dual	Rivera, Candace	Girard
Emb	Summers, Vanessa	WCH
FD	Vinson, Henry	Cincinnati
FD	Wallace-Crockett, Amie	Huntington WV
FD	White-Sanders, Lori	Columbus

##### *Individuals Certified as an Apprentice in August*

<b>Type</b>	<b>Name</b>	<b>Funeral Home</b>	<b>City</b>
Dual	Cunningham, Kelly	Edwards Funeral Service	Columbus

Dual	Kennedy, Dan	Shaw-Davis FH	Columbus
Dual	Kingrey, Emily	Roger W Davis	W Portsmouth
Dual	Rivera, Candace	Blackstone FH	Girard

### Information: 6.05 No Motion Items (Facilities)- Information only

The board was provided the agenda item details and reviewed the following information:

Change the manager and/or AIC (*AIC name will need to be added to funeral home sign within 24 months*)

License #	Firm Title	Licensee Name	Type	Location
FH.003366	NEWCOMER FUNERAL HOME	JACKSON, GREGORY C	MGR	Cincinnati
FH.003382	RUTHERFORD FUNERAL HOME	MCDONALD, RONALD L II	MGR	Powell
FH.002404	CARLSON FUNERAL HOME	CARLSON, MICHAEL E	MGR	Brunswick
FH.002404	CARLSON FUNERAL HOME	CARLSON, MICHAEL E	AIC	Brunswick
FH.001086	SINCHAK & SONS FUNERAL HOME	KASZOWSKI, JUSTIN R	MGR	WARREN
FH.001086	SINCHAK & SONS FUNERAL HOME	KASZOWSKI, JUSTIN R	AIC	WARREN

### Discussion: 6.06 2017 - 2018 License Renewal Notice

The board was provided a copy of the 2017-2017 Renewal Letter in the agenda item details for review. The document may be located online at the following link: [http://www.boarddocs.com/oh/boefd/Board.nsf/files/ADUSAP7146BE/\\$file](http://www.boarddocs.com/oh/boefd/Board.nsf/files/ADUSAP7146BE/$file)

[/2017-2018%20Renewal%20Letter.pdf](#)

*Board meeting notation:* Mr. Jon Rettig requested Danny Finfrock to share with the board changes to the renewal notice.

Mr. Finfrock stated the 2017-2018 License Renewal Notice is similar to the last renewal notice sent in the Fall of 2014. One new addition is a requirement to submit or update an email address upon logging in to the online renewal. The board office is preparing to migrate to a new eLicense computer system in 2017 and the collection of email addresses will enable the office to send future communications from the board via email.

Mr. Finfrock went on to state that the renewal of licenses and the payments process is online only via the web address provided on the notice. If a renewal payment is submitted to the board office, it will be returned.

Mr. Finfrock reported that the continuing education requirement is the same as last - 18 hours must be completed before a license may be renewed.

Mr. Thomas Taneff asked the board for opinion on the minimum number of continuing education hours. A consensus of the board concluded that 18 hours was sufficient.

Mr. Rettig acknowledged that times are changing and the requirement to renew licenses online for this board aligns with many other boards in the state. He followed up to say that licensees will need to adapt.

## 7. Continuing Education

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### **Action: 7.01 Continuing Education Programs- Recommendation to Approve**

The board was provided the lists of applicants in the agenda item details for review. The documents provided may be located online at the following link: [http://www.boarddocs.com/oh/boefd/Board.nsf/files/ADXLE856280B/\\$file/2016%20sept%20CE%20Programs.pdf](http://www.boarddocs.com/oh/boefd/Board.nsf/files/ADXLE856280B/$file/2016%20sept%20CE%20Programs.pdf)

A motion was made to approve the applications as presented.

Motion by Tommy Taneff, second by Jill Pugh

Final Resolution: Motion Carries

Yes: William A Dodson, Bryan E Chandler, Jill Pugh, William C Wappner, Tommy Taneff, Jon Rettig

*Board meeting notation:* No discussion among the board.

### **Action: 7.02 Application for Exemption of the Continuing Education Requirements- Recommendation to Approve**

The applicant has submitted an application for exemption of continuing education

requirements.

***50 year Exemption:***

License #	Name	Date Issued
DUAL.006502	DISTL, DANIEL J	01/01/1966

[4717-9-02 Exemptions or waivers from continuing education.](#)

**(C) Exemption for fifty years of licensure.**

An individual who has held a license as an embalmer or funeral director for not less than fifty years may make written application to the board for an exemption from the minimum education requirements. The application for the exemption shall be made on forms established by the board and signed by the licensee. Notwithstanding anything to the contrary contained in this rule, the board shall not grant an exemption to any licensee designated as the person actually in charge of an embalming facility, or to any licensee designated as the manager or the funeral director actually in charge of and ultimately responsible for a funeral home. An exemption granted under this rule shall be automatically voided if the individual holding the exemption is designated as the person actually in charge of an embalming facility or a manager or funeral director actually in charge of and ultimately responsible for a funeral home.

If an exemption for fifty years of licensure is voided, the licensee must notify the board and request an amendment to the funeral home license. Upon the board's acceptance of a satisfactorily completed amendment, the licensee is permitted to serve as manager and/or funeral director actually in charge of and ultimately responsible for the funeral home. The licensee is responsible for completing the total number of hours of accredited continuing education for the compliance period in which the exemption for fifty years of licensure is voided before the licensee is permitted to renew.

A motion was made to approve the application for exemption for fifty years of licensure.

Motion by Tommy Taneff, second by Bryan Chandler

Final Resolution: Motion Carries

Yes: William A Dodson, Bryan E Chandler, Jill Pugh, Tommy Taneff, Jon Rettig

Abstain: William C Wappner

*Board meeting notation:* No discussion among the board.

## 8. Compliance

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*The meeting agenda does not disclose personal identifying information concerning compliance cases. Personal identifying information is added at writing of the minutes.*

**Action: 8.01 Report and Recommendation for case #1600062**

The applicant has submitted an application to register for a funeral director only apprenticeship.

### Case highlights timeline:

- Application received 07/06/2015.
- BCI and FBI Background Check received 08/07/2015: A charge of felony was indicated.
- The application was presented to the board for consideration at its October 19, 2015 Board Meeting. The applicant was asked to appear before the board to address any questions the board may have regarding the information obtained in the background. The applicant did not appear. No discussion or action was taken by the board.
- The application was presented to the board for consideration at its December 14, 2015 Board Meeting. The applicant was asked to appear before the board to address any questions the board may have regarding the information obtained in the background. The applicant did not appear. The board refused to grant the registration, on the basis the applicant has been convicted of a crime involving moral turpitude by unanimous vote.
- Notice of the board's decision and right to contest the board's order by requesting a hearing was provided to applicant by certified mailing 12/16/2016.
- The applicant's request for hearing was received 01/12/2016.
- The board executive director initiated a Request for Representation from the Office of Ohio Attorney General 01/19/2016.
- A hearing date was scheduled for 01/27/2016, but postponed until further notice.
- A hearing date was rescheduled for 05/17/2016, but postponed until further notice.
- A hearing was rescheduled for 06/3/2016. The hearing proceeded with the hearing examiner, executive director of the board, and board counsel present. The applicant did not appear.
- A report and recommendation was produced by the hearing examiner and delivered to the board office 07/27/2016.
- A copy of the report and recommendation along with notice of right to file written objections to the report and recommendation were provided to applicant by certified mailing 07/28/2016.
- The applicant left a voicemail message with the board office 08/26/2016 requesting a thirty day extension to respond to the certified mailing.
- A letter from executive director of the board acknowledging the voicemail request and request to submit objections before the September 19, 2016 Board Meeting was provided to the applicant by certified mailing 09/12/2016.

A motion was made to approve the findings of fact as presented in the hearing examiner's report and recommendation.

Motion by Tommy Taneff, second by William C Wappner

Final Resolution: Motion Carries

Yes: William A Dodson, Bryan E Chandler, Jill Pugh, William C Wappner, Tommy Taneff, Jon Rettig

A motion was made to approve the conclusions of law as presented in the hearing examiner's report and recommendation.

Motion by Tommy Taneff, second by William C Wappner

Final Resolution: Motion Carries

Yes: William A Dodson, Bryan E Chandler, Jill Pugh, William C Wappner, Tommy Taneff, Jon Rettig

A motion was made to approve the recommendation to deny the applicant's application for registration for funeral directing apprenticeship as presented in the hearing examiner's report and recommendation.

Motion by Tommy Taneff, second by William C Wappner

Final Resolution: Motion Carries

Yes: William A Dodson, Bryan E Chandler, Jill Pugh, William C Wappner, Tommy Taneff, Jon Rettig

*Board meeting notation:* The application of Ronald D. Garr for registration for a funeral directing apprenticeship was denied.

### **Action: 8.02 Ratification of Settlement #1**

The board was provided a copy of a redacted settlement in the agenda item details for review. The document may be located online at the following link: [http://www.boarddocs.com/oh/boefd/Board.nsf/files/ADSM7F59D9DF/\\$file/2016-1600105-%20Settlement%20Agreement\\_Redacted.pdf](http://www.boarddocs.com/oh/boefd/Board.nsf/files/ADSM7F59D9DF/$file/2016-1600105-%20Settlement%20Agreement_Redacted.pdf)

A motion was made to approve ratification of settlement #1 as presented.

Motion by Tommy Tanneff, second by Bryan E Chandler

Final Resolution: Motion Carries

Yes: William A Dodson, Jill Pugh, Bryan E Chandler, William C Wappner, Tommy Taneff, Jon Rettig

*Board meeting notation:* The settlement agreement between the Board and Hale-Sarver Family Funeral Home (FH.000797) was approved.

### **Action: 8.03 Recommendation to charge case #1700007**

Specifically, unprofessional conduct under 4717.14(A)(4) with respect to an individual with initials M.C., who died June 21, 2016. The unprofessional conduct would be holding the embalmed body without refrigeration until on or about July 25, 2016, despite the decomposing state of the body.

**Violation:**ORC 4717.14 Disciplinary actions.

(A) The board of embalmers and funeral directors may refuse to grant or renew, or may suspend or revoke, any license issued under this chapter or may require the holder of a license to take corrective action courses for any of the following reasons:

(4) The applicant or licensee has committed immoral or unprofessional conduct.

A motion was made to charge the funeral director.

Motion by Tommy Tanneff, second by William A Dodson

Final Resolution: Motion Carries

Yes: William A Dodson, Jill Pugh, Bryan E Chandler, William C Wappner, Tommy Taneff, Jon Rettig

Board meeting notation: The Board charged Kenneth I. Free (DUAL.006503) with unprofessional conduct.

**Action: 8.04 Recommendation to charge case #1600160****Complaint:**

The funeral director actually-in-charge of and ultimately responsible for the funeral home allowed an unlicensed employee of the funeral home to conduct a funeral service. This event was observed and reported by Eric Anderson, board inspector with the State of Ohio Board of Embalmers and Funeral Directors.

**Case synopsis:**

The funeral director actually-in-charge of and ultimately responsible for the funeral home was not present at the funeral service. (It was later learned the funeral director actual-in-charge anticipated their absence of the funeral service due to health reasons and contacted a licensed funeral director in the area to substitute.) A funeral home employee was observed conducting the funeral service without supervision of a licensed funeral director. A licensed funeral director was observed arriving and joining the funeral service hours after its beginning. The board inspector met with and conversed with the funeral home employee and licensed funeral director about his observations and advised both of his intention to file a complaint with the board and requested that each cooperate with the investigation.

**Violations:**4717.13 Prohibited conduct.

(A) No person shall do any of the following:

(1) Engage in the business or profession of funeral directing unless the person is licensed as a funeral director under this chapter, is certified as an apprentice funeral director in accordance with rules adopted under section [4717.04](#) of the Revised Code and is assisting a funeral director licensed under this chapter, or is a student in a college of mortuary sciences approved by the board and is under the direct supervision of a funeral director licensed by the board;

4717.14 Disciplinary actions.

A) The board of embalmers and funeral directors may refuse to grant or renew, or may suspend or revoke, any license issued under this chapter or may require the holder of a license to take corrective action courses for any of the following reasons:

(5) The applicant or licensee knowingly permitted an unlicensed person, other than a person serving an apprenticeship, to engage in the profession or business of embalming or funeral directing under the applicant's or licensee's supervision.

**Propose:**

4717-12-01 Forfeitures.

(A) For purposes of division (A)(9) of section [4717.04](#) of the Revised Code, the board may impose a forfeiture for the following types of conduct, which constitute violations of Chapter 4717. of the Revised Code. The licensee shall pay to the executive director of the board the full amount of the forfeiture by certified check made payable to the board, and received within the time period set forth in section [4717.15](#) of the Revised Code.

The amount of the forfeiture shall be in accordance with the following schedule:

(4) For knowingly permitting an unlicensed person, other than a person serving an apprenticeship, to engage in the profession or business of embalming or funeral directing under the licensee's supervision, the board may impose a fine as follows:

(a) For a first offense, a minimum fine of two thousand five hundred dollars to a maximum fine of five thousand dollars.

A motion was made to charge the funeral director.

Motion by Tommy Tanneff, second by William C Wappner

Final Resolution: Motion Carries

Yes: William A Dodson, Jill Pugh, Bryan E Chandler, William C Wappner, Tommy Taneff, Jon Rettig

Board meeting notation: The Board charged Richard A. Franklin (DUAL.007130) with prohibited conduct.

**Action: 8.05 Recommendation to charge case #1600056**

**Complaint:**

The funeral director actually-in-charge of and ultimately responsible for the funeral home misappropriated prepaid pre-need funeral contract funds of deceased individual.

**Case synopsis:**

Related to compliance cases 1600076 and 1600152.

A funeral home closed as result of foreclosure. The owner of the property seized the building and its assets. The funeral home director actually-in-charge contacted the board to inform of the event and their inability to properly close the facility with the board.

The foreclosed property was purchased by another funeral home operator in the area.

According to the purchaser, the sale included the building and the assets of the former funeral home operator; most notably the funded pre-need arrangements.

The current operator cannot locate prepaid pre-need funeral funds for a deceased individual.

**Violations:**

ORC4717.14 Disciplinary actions.

(A) The board of embalmers and funeral directors may refuse to grant or renew, or may suspend or revoke, any license issued under this chapter or may require the holder of a license to take corrective action courses for any of the following reasons:

(4) The applicant or licensee has committed immoral or unprofessional conduct.

OAC4717-8-01 Unprofessional conduct.

Unprofessional conduct includes, but is not limited to, the following:

(F) Misappropriation by a funeral director, funeral home or funeral home's employee of any amount of money whether paid by a consumer or acquired by any other means in order to fund his or her funeral service.

**Propose:**

OAC4717-12-01 Forfeitures.

(A) For purposes of division (A)(9) of section [4717.04](#) of the Revised Code, the board may impose a forfeiture for the following types of conduct, which constitute violations of Chapter 4717. of the Revised Code. The licensee shall pay to the executive director of the board the full amount of the forfeiture by certified check made payable to the board, and received within the time period set forth in section [4717.15](#) of the Revised Code.

The amount of the forfeiture shall be in accordance with the following schedule:

(3) For committing unprofessional conduct, the board may impose a fine as follows:

b) For a second or subsequent offense, a minimum fine of seven thousand five hundred dollars to a maximum fine of ten thousand dollars.

A motion was made to charge the funeral director.

Motion by Tommy Tanneff, second by Jill Pugh

Final Resolution: Motion Carries

Yes: William A Dodson, Jill Pugh, Bryan E Chandler, William C Wappner, Tommy Taneff, Jon Rettig

Board meeting notation: The Board charged Joseph R. Garr (DUAL.006588) with unprofessional conduct.

**Action: 8.06 Recommendation to charge case #1600076**

**Complaint:**

The funeral director actually-in-charge of and ultimately responsible for the funeral

home misappropriated prepaid pre-need funeral contract funds of deceased individual.

**Case synopsis:**

Related to 1600056 and 1600152.

A funeral home closed as result of foreclosure. The owner of the property seized the building and its assets. The funeral home director actually-in-charge contacted the board to inform of the event and their inability to properly close the facility with the board.

The foreclosed property was purchased by another funeral home operator in the area. According to the purchaser, the sale included the building and the assets of the former funeral home operator; most notably the funded pre-need arrangements.

The current operator cannot locate prepaid pre-need funeral funds for a deceased individual.

**Violations:**

ORC4717.14 Disciplinary actions.

(A) The board of embalmers and funeral directors may refuse to grant or renew, or may suspend or revoke, any license issued under this chapter or may require the holder of a license to take corrective action courses for any of the following reasons:

(4) The applicant or licensee has committed immoral or unprofessional conduct.

OAC4717-8-01 Unprofessional conduct.

Unprofessional conduct includes, but is not limited to, the following:

(F) Misappropriation by a funeral director, funeral home or funeral home's employee of any amount of money whether paid by a consumer or acquired by any other means in order to fund his or her funeral service.

**Propose:**

OAC4717-12-01 Forfeitures.

(A) For purposes of division (A)(9) of section [4717.04](#) of the Revised Code, the board may impose a forfeiture for the following types of conduct, which constitute violations of Chapter 4717. of the Revised Code. The licensee shall pay to the executive director of the board the full amount of the forfeiture by certified check made payable to the board, and received within the time period set forth in section [4717.15](#) of the Revised Code. The amount of the forfeiture shall be in accordance with the following schedule:

(3) For committing unprofessional conduct, the board may impose a fine as follows:

b) For a second or subsequent offense, a minimum fine of seven thousand five hundred dollars to a maximum fine of ten thousand dollars.

A motion was made to charge the funeral director.

Motion by Tommy Tanneff, second by Jill Pugh

Final Resolution: Motion Carries

Yes: William A Dodson, Jill Pugh, Bryan E Chandler, William C Wappner, Tommy Taneff, Jon Rettig

Board meeting notation: The Board charged Joseph R. Garr (DUAL.006588) with unprofessional conduct.

### **Action: 8.07 Recommendation to charge case #1600152**

#### **Complaint:**

The funeral director actually-in-charge of and ultimately responsible for the funeral home misappropriated prepaid pre-need funeral contract funds of an individual.

#### **Case synopsis:**

Related to 1600056 and 1600076

A funeral home closed as result of foreclosure. The owner of the property seized the building and its assets. The funeral home director actually-in-charge contacted the board to inform of the event and their inability to properly close the facility with the board.

The foreclosed property was purchased by another funeral home operator in the area. According to the purchaser, the sale included the building and the assets of the former funeral home operator; most notably the funded pre-need arrangements.

The current operator cannot locate prepaid pre-need funeral funds for an individual.

#### **Violations:**

##### ORC4717.14 Disciplinary actions.

(A) The board of embalmers and funeral directors may refuse to grant or renew, or may suspend or revoke, any license issued under this chapter or may require the holder of a license to take corrective action courses for any of the following reasons:

(4) The applicant or licensee has committed immoral or unprofessional conduct.

##### OAC4717-8-01 Unprofessional conduct.

Unprofessional conduct includes, but is not limited to, the following:

(F) Misappropriation by a funeral director, funeral home or funeral home's employee of any amount of money whether paid by a consumer or acquired by any other means in order to fund his or her funeral service.

#### **Propose:**

##### OAC4717-12-01 Forfeitures.

(A) For purposes of division (A)(9) of section [4717.04](#) of the Revised Code, the board may impose a forfeiture for the following types of conduct, which constitute violations of Chapter 4717. of the Revised Code. The licensee shall pay to the executive director of the board the full amount of the forfeiture by certified check made payable to the board, and received within the time period set forth in section [4717.15](#) of the Revised Code. The amount of the forfeiture shall be in accordance with the following schedule:

(3) For committing unprofessional conduct, the board may impose a fine as follows:

b) For a second or subsequent offense, a minimum fine of seven thousand five hundred

dollars to a maximum fine of ten thousand dollars.

A motion was made to charge the funeral director.

Motion by Bryan E Chandler, second by Tommy Taneff

Final Resolution: Motion Carries

Yes: William A Dodson, Jill Pugh, Bryan E Chandler, William C Wappner, Tommy Taneff, Jon Rettig

Board meeting notation: The Board charged Joseph R. Garr (DUAL.006588) with unprofessional conduct.

### **Action: 8.08 Ratification of Closed Compliance Cases**

#### FUN IPP003 - Investigative Process

The Executive Director, the Compliance Coordinator, and the Inspector may determine there is no probable cause identified in a written complaint; the Executive Director may close the case. A letter setting forth the reason for closure prior to presentation to the Board will be sent to the complainant and reported to the Board. Staff may consult with the Assistant Attorney General.

Case number 2016-1600158

Case number 2016-1600164

Case number 2017-1700004

Case number 2017-1700006

Case number 2017-1700012

A motion was made to ratify the closed compliance cases as presented.

Motion by Tommy Tanneff, second by William A Dodson

Final Resolution: Motion Carries

Yes: William A Dodson, Jill Pugh, Bryan E Chandler, William C Wappner, Tommy Taneff, Jon Rettig

Board meeting notation: No discussion among the board.

### **Information: 8.09 Pending Investigations**

Board meeting notation: No discussion among the board.

### **Information: 8.10 Attorney General Case Status Update**

Privileged and Confidential - Attorney and Client Communication and Work Product

Board meeting notation: No discussion among the board.

## 9. Board Operations

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### Information: 9.01 Inspections

The board was provided the agenda item details and reviewed the following information:

Inspection Date	Credential Number	Name	County	Reason	Comments
20160801	FH 001689	POTTI LAKESIDE CHAPEL	Ashtabula	Annual Inspection	In Compliance
20160802	FH 001998	C A WALKER FH INC	Ashtabula	Annual Inspection	In Compliance
20160801	FH 002157	GUERRIERO FUNERAL HOME INC	Ashtabula	Annual Inspection	In Compliance
20160801	FH 002515	BAUMGARDNER FUNERAL HOME	Ashtabula	Annual Inspection	In Compliance
20160802	FH 002557	ZABACK-WILLIAMS-DUCRO FH	Ashtabula	Annual Inspection	In Compliance
20160801	FH 000033	MARCY FUNERAL HOME INC	Ashtabula	Annual Inspection	In Compliance
20160802	CREM 000043	FAMILY CARE GROUP CREMATION CENTER	Ashtabula	Annual Inspection	In Compliance
20160801	FH 001810	RAISIAN FUNERAL HOME	Ashtabula	Annual Inspection	In Compliance
20160802	FH 002839	FLEMING & BILLMAN F DIRECTORS INC	Ashtabula	Annual Inspection	In Compliance
20160802	FH 002837	FLEMING & BILLMAN F DIRECTORS INC	Ashtabula	Annual Inspection	In Compliance
20160802	FH 002838	FLEMING & BILLMAN F DIRECTORS INC	Ashtabula	Annual Inspection	In Compliance
20160802	FH 003162	THE BEHM FAMILY FHS INC	Ashtabula	Annual Inspection	
20160802	CREM 000148	ASHTABULA COUNTY CREM SVC	Ashtabula	Annual Inspection	In Compliance
20160802	FH 003217	CHILDS-WILLIAMS-DUCRO FH	Ashtabula	Annual Inspection	In Compliance
20160801	FH 003241	THOMPSON-SMITH-NESBITT FH	Ashtabula	Annual Inspection	In Compliance
20160802	FH 003272	PAINE FUNERAL HOME, INC	Ashtabula	Annual Inspection	Monitored Apprentice James Stanley In Compliance

20160802	FH 003355	WILLIAMS-DUCRO FH	Ashtabula	Annual Inspection	In Compliance
20160802	FH 003348	DUCRO FUNERAL SERVICES	Ashtabula	Annual Inspection	Monitored Apprentice Constance Scheanon In Compliance
20160801	FH 003365	CZUP FUNERAL HOME	Ashtabula	Annual Inspection	In Compliance
20160829	FH 001974	WARREN-BROWN FUNERAL HOME	Athens	Annual Inspection	In Compliance
20160803	FH 001557	CARDARAS FUNERAL HOME	Athens	Annual Inspection	In Compliance
20160817	FH 000046	BIGONY-JORDAN FUNERAL HOME	Athens	Annual Inspection	In Compliance
20160817	FH 000049	JAGERS & SONS FUNERAL HOME	Athens	Annual Inspection	In Compliance
20160829	FH 002567	WHITE-SCHWARZEL FUNERAL HOME	Athens	Annual Inspection	In Compliance
20160817	FH 002568	HUGHES-MOQUIN FUNERAL HOME	Athens	Annual Inspection	In Compliance
20160829	FH 002039	SOUERS-CARDARAS FUNERAL HOME	Athens	Annual Inspection	In Compliance
20160816	FH 000075	TOOTHMAN FUNERAL HOME INC	Belmont	Annual Inspection	In Compliance
20160819	FH 003405	LITTLETON & RUE FUNERAL HOME	Clark	Annual Inspection	In Compliance
20160819	CREM 000192	NORTHFIELD CREMATION SERVICE	Clark	Annual Inspection	In Compliance
20160819	FH 002939	INGLING WILLIAMS & LEWIS FH	Clark	Annual Inspection	In Compliance
20160819	FH 002941	JACKSON LYTLE & LEWIS FH	Clark	Annual Inspection	In Compliance
20160826	FH 003026	PORTER-QUALLS-DUNLAP FH	Clark	Annual Inspection	In Compliance
20160826	FH 003230	WASHINGTON FH	Clark	Annual Inspection	
20160826	FH 001509	TROSTEL, CHAPMAN, DUNBAR & FRALEY FH	Clark	Annual Inspection	In Compliance
20160816	FH 001659	SUMMERS FUNERAL HOME	Fayette	Annual Inspection	
20160816	FH 002818	MORROW FUNERAL HOME	Fayette	Annual Inspection	In Compliance
20160816	FH 002819	MORROW FUNERAL HOME	Fayette	Annual Inspection	In Compliance

20160816	FH 002457	KIRKPATRICK FUNERAL HOME	Fayette	Annual Inspection	In Compliance Apprentice Nathan K. Brown day off
20160816	FH 003444	ROBERTS FUNERAL HOME & CREMATION SERVICES, LLC	Fayette	Annual Inspection	In Compliance
20160809	FH 003419	BURKEY FUNERAL HOME	Franklin	Annual Inspection	
20160809	FH 003279	ROBERT C CARTER FS	Franklin	Annual Inspection	In Compliance
20160815	FH 001718	COOK & SON - PALLAY FUNERAL HOME	Franklin	Annual Inspection	In Compliance
20160815	FH 002365	BROOKS-OWENS FUNERAL HOME INC	Franklin	Annual Inspection	In Compliance
20160815	CREM 000007	COOK & SON - PALLAY CREMATORY	Franklin	Annual Inspection	Crematory nonoperational at present time
20160809	FH 000383	EVANS FUNERAL HOME	Franklin	Annual Inspection	In Compliance
20160809	FH 000404	SCHOEDINGER EAST CHAPEL	Franklin	Annual Inspection	In Compliance Apprentice Ashley N. Thacker at another location
20160809	FH 000412	EPSTEIN MEMORIAL CHAPEL	Franklin	Annual Inspection	In Compliance
20160809	FH 001879	JOHN QUINT-TREBONI FUNERAL HOME INC	Franklin	Annual Inspection	In Compliance
20160830	FH 000481	GILLIGAN FUNERAL HOME	Hamilton	Annual Inspection	In Compliance
20160802	FH 002583	GEO H ROHDE & SON FH	Hamilton	Annual Inspection	In Compliance
20160802	FH 002042	BOLTON & LUNSFORD FUNERAL HOME	Hamilton	Annual Inspection	In Compliance
20160802	FH 001372	NEIDHARD-MINGES FUNERAL HOME INC	Hamilton	Annual Inspection	In Compliance
20160802	FH 001373	NEIDHARD-MINGES FUNERAL HOMES	Hamilton	Annual Inspection	
20160830	FH 003427	STEWART FUNERAL HOME	Hamilton	Annual Inspection	In Compliance
20160830	FH 003221	GWEN MOONEY FH ELDEN GOOD CHAPEL	Hamilton	Annual Inspection	In Compliance
20160802	FH 003093	MINGES FH	Hamilton	Annual Inspection	
20160811	CREM 000088	TRI-COUNTY CREMATORY	Hancock	Annual Inspection	In Compliance
20160811	FH 002791	MANN-HARE-HOENING FH	Hancock	Annual Inspection	In Compliance

20160831	FH 002535	J E FOSTER FUNERAL HOMES INC	Jefferson	Annual Inspection	
20160831	FH 003301	SCHUETZ FUNERAL HOME	Jefferson	Annual Inspection	In Compliance
20160831	FH 003308	WILSON FUNERAL HOME	Jefferson	Annual Inspection	In Compliance
20160831	FH 003307	WILSON FUENRAL HOME	Jefferson	Annual Inspection	In Compliance
20160816	FH 003253	BOLLINGER FUNERAL GOODS & SVC'S	Medina	Annual Inspection	In Compliance
20160816	FH 002404	CARLSON FUNERAL HOME	Medina	Annual Inspection	In Compliance
20160816	FH 001566	BAUER FUNERAL HOME INC	Medina	Annual Inspection	In Compliance
20160816	FH 001869	WAITE & SON FUNERAL HOMES	Medina	Annual Inspection	In Compliance
20160812	FH 003465	PRYOR FUNERAL HOME, LLC	Montgomery	Initial Inspection	In Compliance
20160812	FH 000833	THE MORRIS SONS COMPANY	Montgomery	Annual Inspection	In Compliance
20160812	FH 000839	SCHLIENTZ & MOORE BROS INC	Montgomery	Annual Inspection	1 Violation: No Funeral Home License Display
20160825	FH 001807	LORITTS-NEILSON FUNERAL HOME	Montgomery	Annual Inspection	In Compliance
20160812	FH 002919	WESTBROCK FH	Montgomery	Annual Inspection	In Compliance
20160812	FH 003123	TOBIAS FH	Montgomery	Annual Inspection	In Compliance
20160812	CREM 000195	GREATER DAYTON CREMATORY SERVICE	Montgomery	Annual Inspection	In Compliance
20160811	FH 001230	MURPHY & DANIELSON FH	Noble	Annual Inspection	Closing due to owners death
20160825	FH 003468	BALES FUNERAL HOME	Preble	Initial Inspection	In Compliance
20160822	FH 003330	BOTKIN HORNBACK FH LLC	Scioto	Annual Inspection	
20160823	FH 003256	ADKINS-BRANT FH, LLC	Scioto	Annual Inspection	In Compliance
20160824	CREM 000092	SOUTHERN OHIO VAULT CO INC	Scioto	Annual Inspection	In Compliance
20160823	CREM 000098	DAEHLER CREM	Scioto	Annual Inspection	In Compliance

20160823	FH 002856	SWICK-BUSSA- CHAMBERLIN FH LLC	Scioto	Annual Inspection	In Compliance
20160822	FH 002396	ERWIN- DODSON-ALLEN FH	Scioto	Annual Inspection	In Compliance
20160823	FH 002221	MELCHER FUNERAL HOME INC	Scioto	Annual Inspection	In Compliance
20160824	FH 000954	BRANT FUNERAL SERVICE	Scioto	Annual Inspection	In Compliance
20160823	FH 000956	F C DAEHLER MORTUARY COMPANY	Scioto	Annual Inspection	In Compliance
20160822	FH 000961	MCKINLEY	Scioto	Annual Inspection	In Compliance
20160823	FH 000965	RALPH F SCOTT FUNERAL HOME INC	Scioto	Annual Inspection	In Compliance Apprentice Tammy Hazelbaker at other job
20160811	FH 001632	HOENING FUNERAL HOME	Seneca	Annual Inspection	In Compliance Monitored Apprentice Terrence T. Hoening
20160811	FH 002196	LINDSEY-OLDS FUNERAL HOME	Seneca	Annual Inspection	
20160811	FH 003114	LINDSEY- FOOS-KOCHER FS	Seneca	Annual Inspection	In Compliance
20160830	FH 003302	MARK R VRABEL FH	Stark	Annual Inspection	In Compliance
20160830	FH 003224	HOPKINS LAWVER FH	Stark	Annual Inspection	In Compliance
20160818	FH 001577	SWIGART- EASTERLING FUNERAL HOME INC	Stark	Annual Inspection	In Compliance
20160830	FH 001756	HECKER FUNERAL HOME, INC.	Stark	Annual Inspection	In Compliance
20160830	FH 002788	REED FUNERAL HOME	Stark	Annual Inspection	In Compliance
20160818	FH 003055	DON WILLIAMS FH	Stark	Annual Inspection	In Compliance
20160818	FH 002591	REED FUNERAL HOME INC	Stark	Annual Inspection	In Compliance
20160810	FH 001177	CARL W HALL FUNERAL SERVICE INC	Trumbull	Annual Inspection	Monitored Apprentices Kandy Barnett and Monica Hall In Compliance
20160810	FH 001083	PETER ROSSI & SON MEMORIAL CHAPEL	Trumbull	Annual Inspection	In Compliance
20160809	FH 002551	BAUMGARDNER FUNERAL HOME	Trumbull	Annual Inspection	In Compliance

20160809	FH 002188	GALLOWAY-ONSTOTT FUNERAL HOME	Trumbull	Annual Inspection	In Compliance
20160809	FH 002781	LANE FAMILY FHS, SHAFFER-WINANS CHAPEL	Trumbull	Annual Inspection	In Compliance
20160810	FH 003144	BOROWSKI F SVCS	Trumbull	Annual Inspection	In Compliance
20160810	CREM 000104	OAK MEADOW CREM SVCS INC	Trumbull	Annual Inspection	In Compliance
20160810	CREM 000054	PARK AVENUE CREMATION SERVICE	Trumbull	Annual Inspection	In Compliance
20160809	FH 003345	KINNICK FUNERAL HOME	Trumbull	Annual Inspection	In Compliance
20160801	CREM 000156	SOUTHWEST OHIO CREM	Warren	Annual Inspection	In Compliance
20160829	FH 003271	MUELLER FH, INC	Warren	Annual Inspection	In Compliance
20160801	CREM 000164	PREMIUM MORTUARY SERVICES LLC	Warren	Annual Inspection	In Compliance
20160829	FH 002261	STINE-KILBURN FUNERAL HOME INC	Warren	Annual Inspection	In Compliance
20160801	FH 002399	ANDERSON FUNERAL HOME	Warren	Annual Inspection	In Compliance
20160829	FH 002752	VALE-HOSKINS FUNERAL HOME	Warren	Annual Inspection	
20160801	FH 002448	ANDERSON FH	Warren	Annual Inspection	In Compliance
20160829	FH 002749	OSWALD-HOSKINS FUNERAL HOME	Warren	Annual Inspection	In Compliance
20160829	FH 001914	SHORTEN & RYAN FUNERAL HOME	Warren	Annual Inspection	In Compliance
20160801	FH 002625	STUBBS-CONNER FH	Warren	Annual Inspection	In Compliance Monitored Apprentice Katie Mackoway
20160816	CREM 000151	WOOSTER CR LLC	Wayne	Annual Inspection	In Compliance
20160816	FH 003211	MCINTIRE, BRADHAM & SLEEK FH	Wayne	Annual Inspection	In Compliance

The board was provided a copy of "Inspection Summary August 2016" in the agenda item details for review. The document may be located online at the following link: [http://www.boarddocs.com/oh/boefd/Board.nsf/files/ADTK9E50A398/\\$file/Inspection%20Summary%20August%202016-%20All%20Inspectors.pdf](http://www.boarddocs.com/oh/boefd/Board.nsf/files/ADTK9E50A398/$file/Inspection%20Summary%20August%202016-%20All%20Inspectors.pdf)

*Board meeting notation:* No discussion among the board.

## Information: 9.02 Budget Overview

The board was provided the agenda item details and reviewed the following information:

Vouchers from August 2016

Voucher ID	Voucher Name	Accounting Date	Account	Voucher Distribution Amount
00002611	DEPARTMENT OF ADMINISTRATIVE SERVICES	8/2/2016	527751	\$9.91
00002613	UNITED PARCEL SERVICE	8/5/2016	524053	\$4.80
00002612	OFFICE OF BUDGET & MANAGEMENT	8/11/2016	527751	\$110.00
00002614	BLAUGRUND KESSLER MYERS & POSTALAKIS INC	8/11/2016	510052	\$323.00
00002615	GREENE INC	8/11/2016	526052	\$30.00

Board meeting notation: No discussion among the board.

## 10. Adjournment

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### Action: 10.01 Adjourn the Meeting

A motion was made to adjourn the meeting.

Motion by Tommy Tanneff, second by Bryan E Chandler

Final Resolution: Motion Carries

Yes: William A Dodson, Jill Pugh, Bryan E Chandler, William C Wappner, Tommy Taneff, Jon Rettig

Board meeting notation: The September 19, 2016 Meeting of the Board adjourned at 2:35 p.m.